



The Town of South Bruce Peninsula
invites applications for the position of

Chief Building Official
(2019 Salary Range \$86,388 to \$101,061)

The Town of South Bruce Peninsula is a progressive, four season municipality nestled amongst the shores of Georgian Bay and Lake Huron with the scenic Niagara Escarpment in the background. Our community is the gateway to the Bruce Peninsula, a recreational and natural paradise.

Reporting to the Director of Community Services, the Chief Building Official is responsible for the overall management of the building permit process maintaining high levels of service and ensuring legislative standards are upheld. The preferred candidate will hold an Architectural Technologist or Applied Science Technologist diploma or equivalent and hold the Certified Building Code Official and Provincial Chief Building Official designations. In addition, the applicant must have knowledge of the Ontario Building Code, Municipal by-laws and related Federal and Provincial Legislation and Regulations and a minimum of 5 years related Municipal experience. Strong skills in managing, report writing, organizational, project and time management and superior interpersonal skills are required. The successful candidate must ensure a high level of confidentiality, integrity and professionalism, along with superior client service skills at all times. Demonstrated knowledge of building material, construction practices and procedures; ability to read and understand plans, blueprints and building construction drawings are essential along with a valid class "G" licence. In addition, the successful applicant must have the ability to think and act appropriately in a community service environment and to deal courteously and effectively with elected officials, the general public, staff, corporate contacts, businesses and other levels of government. Knowledge and experience with by-law enforcement will be considered an asset.

The complete job description for the Chief Building Official position is available from the Town of South Bruce Peninsula municipal office and on the Town website www.southbrucepeninsula.com

Resumes including qualifications will be received in sealed envelopes or by email and to the undersigned until **12 noon on December 20, 2019**. Please mark "Chief Building Official" on the outside of the sealed envelope or in the subject line of the email.

Issued November 20, 2019

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